

Host Institution Application Form

To be completed by the Host Institution (not in the USA or Canada) to request an Exchange Scientist, or by the Exchange Scientist when the visit has already been arranged.

Part I

Host Institution and Contact Information:

Institution						
Address						
Country				Postal code		
Contact Person				Title		
Telephone	Country code	+	City code		Number	
email						

Please briefly describe the activities you would like the Exchange Scientist to participate in:

- A1
- A2
- A3
- A4
- A5

Specialties needed

- S1
- S2

Special requirements such as special knowledge, language other than English etc:

- SR1
- SR2

How soon do you want the scientist to visit and for how long?

Part II

If you have already made arrangements with the scientist, please complete the following, otherwise go to part III:

Name of Scientist:

Address:

- SA1
- SA2

Telephone number:

Part III

AAPM Exchange Scientist Program

The AAPM Exchange Scientist Program is a volunteer, non-funded program. There is no guarantee that an Exchange Scientist will be found within the time frame requested. All expenses are provided or obtained by the Host Institution and/or the Exchange Scientist. All financial arrangements, if any, are to be made directly between the requesting Host Institution and the Exchange Scientist. **Activities will be carried out without any financial support from the AAPM. Neither the AAPM, its members, nor its officers will assume liability for any damage sustained by the Exchange Scientist and/or the host institution as the result of activity(ies) associated with this exchange program.**

Signature for the Host Institution: _____

Please print name: _____

Title: _____ Date: _____

Please send the completed form by regular mail, or fax to:

**The Chair of the AAPM Exchange Scientist Program Subcommittee.
c/o AAPM
1631 Prince Street
Alexandria, VA 22314
(571) 298-1301 (fax)**

or by email to The Chair of the AAPM Exchange Scientist Program Subcommittee.

Sunset date June 30, 2023 unless extended by Chair of ESPS