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| **Reported by (Name):** | **Jacqueline E. Zoberi** |
| **Organization:**  | **American Board of Radiology** |
| **Position Title:** | **Initial Certification Advisory Committee** |
| **Activity:** | **AAPM rep as vice-chair of ETC** |
| **Meeting Dates:** | **Sunday July 29, 2018** |
| **Meeting Location:** | **Nashville, TN** |
| **Payment $:** | **None** |
| **Reasons for Attending or not Attending** | **I was unable to attend because I was flying out on Sunday afternoon. I’d like to add that the meeting time was not sent out to the committee members until a few days before AAPM, so it was too late to change my travel plans on such extremely short notice.** |
| **Issues from Previous Meetings or Year:** | **The introductory meeting was on July 31, 2016 in DC. The 2nd meeting was on July 30, 2017 in Denver, Colorado. There were no conference calls.****Below are my notes from the 2017 meeting agenda:**1. Pertinent activities since 2016 IC Advisory Committee meeting
	1. Content of the exam and a published study guide.

*“content guides” now correlate to what’s on the exam – Part 1 looks good according to the student reps who viewed it & were present at the meeting** 1. Feedback to Programs

*Still a works in progress** 1. Feedback to Candidates

*Still a works in progress at the ABR, but plan is to have feedback related to the content guides on the seven categories. Not at implementation stage yet.** 1. Revision of 197s and work with TG298

*Jay Burmeister asked how certificate program graduates fair on the ABR exams…can we get this data? There are about 100 graduates. Also, does the ABR blueprint follow the exam? If so, this may be helpful information in the revision of 197/197s. This will involve TG298 and also involve Jay’s WG on Medphys Grad Education Programs.*1. New ABR Website

*As of Aug 1, the new website will be released. Jerry Allison is looking for feedback on the new site.*1. Ways to Improve the Initial Certification Process. FREE DISCUSSION.

*Samantha Simiele (student rep) asked when new question types (mult choice, fill in blank, and complex questions) will be added to the exam. She is a member of S&T SC.* *Tony Seibert’s response: complex questions (on part 2 worth 3 points) will be broken up into single point questions. This will happen in a few years.**Fill in blank will be numerical—easier to score.**Jerry Allison: ABR recognized the absence of testing on professionalism and ethics on ABR exams. Matt Podgorsak is developing these questions who stated that TG159 and TG249 nicely outline what should constitute P & E for physicists. Matt used these TG reports to develop questions. Content is now uploaded on ABR website. Start implement for orals in May 2018—1 out of 25 will be P&E content. Not sure yet the number of such questions on Part 1 and Part 2—starting in 2018. Look at the syllabi.**Don Frey was asked by David Jordan (AAPM Professional Council) to comment on re-entry to Part I – they have 5 years to do so. Gave a few extensions, but they had to be pretty severe reasons. Once you’ve re-entered, you have to take the exam every year. No specific requirements in the 5 years.**Jay Burmeister asked about ABR providing feedback on how students have done on the exams. Right now, Don can provide this info manually. Maybe by 2020 ABR can provide these things more automatically. However, current efforts by ABR are focused on MOC. It’s possible that once these efforts are wrapped up, the ABR can start focusing of feedback to students/programs on exam performance.* |
| **General Description of Activities of the Organization and/or Meeting:** | **Because I was unable to attend the 2018 meeting in Nashville, I am providing the agenda & meeting minutes here:**Agenda1. Introductions JD Allison
2. Purpose of Committee JD Allison
3. Ways to Improve the Initial Certification Process JD Allison
4. Free Discussion

Scheduling of Part 1 and Part 2. There is always a problem scheduling these exams at PearsonVue. The ABR explained all the difficulties. These include other Pearson Vue clients and poorly trained PearsonVue staff. Suggestions included:* Improving the initial ABR communication to the candidates.
* Writing articles for AAPM Newsletter/Beam
* Reminding the candidates just before the exam that they should insist that the Pearson Vue center contact the ABR to resolve problems

Feedback – We discussed the need to provide better feedback to students and PD’s. The ABR explained that we are working on it and are much closer to a solution.Students and Trainees SC – This was largely unknown to the trustees. We discussed possible ABR roles.* Attend the STSC session at AAPM and speak if invited

Committee Membership – As the current student members approach the end of their terms in 2019 we do have any graduate students on the committee.* It was suggested we ask the STSC to recommend two members

Student Comments Following the exams – It was suggested that these be shared with the students* The ABR will explore if this is practical. Perhaps a summary could be provided.

Teleconference – We discussed if an annual teleconference about IC would be useful or practical. In general it would be good to improve in this area* The ABR will explore better ways to communicate directly with IC candidates

Residency and chapter meetings - while the ABR could not cover every AAPM chapter meeting and residency/graduate program we would try to cover requests when practical. |
| **Issues for AAPM:** | **Please see minutes from meeting above. There is a sentiment for improved communication between AAPM student/trainee members and the ABR about IC.**  |
| **Budget Request ($):** | **None** |