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| **Reported by (Name):** | **Grace Gwe-Ya Kim, Ph.D.** |
| **Organization:** | UC San Diego |
| **Position Title:** | **Professor** |
| **Activity:** | **AAPM TPC Ad Hoc Committee IROC Houston QA Center Site Visit** |
| **Meeting Dates:** | **April 7-8, 2022** |
| **Meeting Location:** | **IROC Houston, Tx** |
| **Payment $:** | **NA** |
| **Reasons for Attending or not Attending** | **3 Ad Hoc Committee site visit team members are assigned to attend.** |
| **Issues from Previous Meetings or Year:** | **The 2021 meeting held vitually for the pandemic.** |
| **General Description of Activities of the Organization and/or Meeting:** | **Based on the 2015 memorandum of agreement between the AAPM and IROC Houston, TPC acts as IROC Houston's technical advisory committee. “The TPC ad-hoc site visit subcommittee conducts a review of IROC Houston's activities and offers advice and suggestions for improvements and enhancements to IROC Houston's operation”.**  **This year the ad-hoc subcommittee suggested 8 high priority recommendations and 4 medium priority recommendations after the site visit.** |
| **Issues for AAPM:** | **NA** |
| **Budget Request ($):** | **TPC needs to request the budget for the travel expenses for surveyors depends on the TPC retreat strategy next year** |