

## DEFINITIONS: WEBINAR, WEBINAR SERIES, AND SPECIALTY MEETING

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### WEBINAR

- Single event/presentation
- Single topic
- Maximum 2 hours
- Can be live or pre-recorded
- No registration fee
- Basic registration can be implemented upon request
- No CE or SAM credit

### WEBINAR SERIES

- Multiple webinars on a single topic (e.g. TG 100 Implementation) or under the same broad umbrella (e.g. MedPhys 3.0)
- Maximum 5 webinars in a series
- Maximum one webinar per week
- Maximum 2 hours for each webinar
- Can be live or pre-recorded
- No registration fee
- Basic registration can be implemented upon request
- No CE or SAM credit

### SPECIALTY MEETING

- Events that do not meet the definitions of Webinar or Webinar Series
- May be single day or multiple days
- May be virtual, in-person, or in-person with a virtual component
- Per AAPM Policy AP-92, must return 10% of budget as revenue. Applicant/organizers must obtain EXCOM approval if this goal is not met.
- Registration required
- Registration fee required
- CE/SAM allowed but not required