**AAPM IMAGING PHYSICS COMMITTEE**

**2015 ANNUAL RETREAT**

**8/18/15 DoubleTree Hotel Chicago O'Hare Airport**

**AGENDA**

* Task Groups
  + TG formation
    - Bottom-up (grass-roots volunteer initiated) vs Top-down (deliberate assessment of needs in the creation/selection of TGs)
    - Coordination of TG work
      * CBCT scattered across multiple committees, with no integration
      * Perception of IPC bureaucracy that has led some TGs to flee
  + TG approval
    - Should we be more like a business and establish clear requirements, expectations, milestones, progress reports, deadlines, etc?
  + TG project management
    - **Presentation** of new HQ support from Nancy V providing tools and resources to assist TGs in being productive
    - Consider TPC process:

*Task group/report deadlines- tightening rules when extension will be granted. In TPC, only one year extension will be made on the original timeline that was approved. TG will be terminated if they do not create a substantive, high-quality report by the end of the extra one year extension.*

*There is distinct need for TG Reports to move along more quickly. In some cases, reports are forthcoming only after their content is outdated.*

*Is one year enough? Is the charge still relevant to AAPM?*

*if a TG goes outside its originally approved charge, the TG Chair must get TPC approval first.*

* Report writing
  + **Presentation** of new AAPM options for technical writing resources
* Report approval
  + Review the TPC process and consider a similar process in IPC
* Publication/distribution:
  + MPP & AAPM website vs Journal;  Should TG reports be published in a peer-reviewed journal?
  + How to improve the process
* TG sunset provision
  + Should TGs go “inactive”, or be required to update reports on an ongoing basis?
  + Adhoc Committee on AAPM Reports Integration is launching a process to “retire” outdated reports, and to group parent/child reports together
* Link between IPC and TPC for radiation oncology imaging needs
* TPC requesting a liaison between IPC and TPC.  Is this sufficient or is more support needed to ensure imaging components of AAPM reports and recommendations include the appropriate AAPM imaging knowledge base.
* “Million Dollar” question
* Proposal to encourage more non-medical physicists to become involved in AAPM
* Get more engineers, biologist, medical informatics, etc. to become members and become involved in ongoing work of AAPM
* Proposal to change of AAPM name to be more inclusive, e.g. American Association ***for*** Physics in Medicine
* Increasing inter-society interaction
* EFOMP
* ESTRO
* Radiation Safety Subcommittee
* Should it remain two separate subcommittees under TPC and IPC or a WG under SC
* Academic/Industry partnerships
* Science Council proposal to organize and serve as a match-maker for internships / fellowships in industry R&D.
* How would this be done for imaging?
* 2016 Budgeting