

## **SAMs (What you need to know)**

**All SAMs presentations are captured for use in the Virtual Library and Online Learning Center**

### **ABR Application Process/Requirements**

AAPM has been granted “deemed status” by The ABR as regards the review of the SA modules. This is the basis for the process AAPM has set up; to act on behalf of of The ABR and ultimately to enhance the presentations. The AAPM MCSC must review all SAMs presentations pre-meeting to ensure adherence to ABR guidelines. So that the MCSC reviewers can confirm that the subject matter is relevant to the ABMS MOC goals, applications must include sufficient materials to fully demonstrate the comprehensive nature of the proposed SAM offering. Therefore, for the ABR review process and in addition to the abstract with objectives, each speaker is required to submit:

- A detailed outline demonstrating the information from which the questions will be presented (Word Document).
- A question set with references (Word Document).
- Final presentation to be taken to the speaker ready room onsite.

### **NEW SAMs Process Important Information**

A primary ingredient in the new format is that the questions will be removed from the presentation. Presenters will not have to worry about the Turning Point template. However, this means that the questions have to be put into the On Line Evaluation System well in advance of the meeting. To guarantee this and to insure that the questions are in a proper format, the questions and a good outline must be submitted early. The following provides guidance for this first step and subsequent steps.

#### **Detailed Outline:**

- The overall goal of the outline is to provide pertinent information so that the reviewer can see the Big picture and relevance of the presentation.
- Provide the basic outline of the points to be covered; it does not have to cover each slide. The outline particularly covers the areas that the questions will cover to indicate the relevance of the questions.
- Indicate the parts that will be illustrated in pictures, figures, graphs, etc.

#### **Questions and References:**

Each speaker will be **REQUIRED** to submit relevant questions, relating to the material presented. 1 to 1.50 hour session (6 questions), 2hour session (10 questions). The questions submitted can be split between all speakers in the SAM session. Please coordinate with the session organizer. The Session organizer responsibilities:

- Upload one file that contains each speakers detailed outline and questions with references.
- Enter each question into the online system.
- Update questions as required by SAM session reviewers.