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| **Reported by (Name):** | **Jacqueline E. Zoberi** |
| **Organization:** | **American Board of Radiology** |
| **Position Title:** | **Initial Certification Advisory Committee** |
| **Activity:** | **AAPM rep as vice-chair of ETC** |
| **Meeting Dates:** | **July 31, 2016 in DC** |
| **Meeting Location:** | **Washington D.C.** |
| **Payment $:** | **None** |
| **Reasons for Attending or not Attending** | **I attended as AAPM ETC rep** |
| **Issues from Previous Meetings or Year:** | **N/A (this was the first meeting)** |
| **General Description of Activities of the Organization and/or Meeting:** | **This was the introductory meeting on July 31, 2016 in DC. For sake of efficiency, I have copied sections from the minutes of that meeting:**  *Content of the exam and a published study guide*: Dr. Allison explained the purpose of the committee was advise the ABR on policies and procedures that would improve the experience of the IC exams for the candidates. The committee does not set policy. Dr Allison also explained how the membership of the committee was structured.  *References:* There was an expressed desire to have a more reliable study guide. The ABR trustees discussed this with the group and explained plans for publishing a study guide that was directly tied to the blueprint that is used to construct the examination  *Feedback to Programs:* The members expressed a desire for a set of references that could be used on the IC exam. The ABR trustees explained that the IC exams are different from the MOC exams. On the MOC exams each question is referenced to an item in the study guide. On the IC exams there is a variety of materials available. For example there are a variety of textbooks. The ABR cannot recommend one textbook over another. This is an area where the AAPM Ed Council might be able to provide a document.  *Feedback to Candidates* –The candidate members raised the issue of providing more robust feedback so that candidates did not pass an exam would be able to concentrate on their weaknesses. The trustees explained that the ABR is working on this and explained the system. The candidates and program directors felt that numerical scores would not be helpful because of the competition issues. Some of the committee members felt that providing feedback to successful candidates would be of little benefit.  *Revision of TG197*- The committee expressed the desire that the next version of TG197 would match the ABR exam blueprint.  Future Meetings – The committee will meet at AAPM each year. Additional conference call meetings will be held if appropriate. |
| **Issues for AAPM:** | **AAPM may be able to assist with providing textbook references for study documents.**  ***Revision of TG197*- The committee expressed the desire that the next version of TG197 would match the ABR exam blueprint.** |
| **Budget Request ($):** | **None** |