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| **Reported by (Name):** | **Bruce Curran** |
| **Organization:** | **American Institute of Physics** |
| **Position Title:** | **Member, Governing Board,**  **Member, Audit Committee,**  **Member, Nominating & Governance Committee,**  **Member, Corporate Strategy Committee** |
| **Activity:** | **Recent activity / Board Meeting** |
| **Meeting Dates:** | 4-5 BOD meetings per year; 3-5 Committee meetings per year  **Board Meeting: 10/29/2021 – 10/30/2021** |
| **Meeting Location:** | **Annapolis, MD / Virtual** |
| **Payment $:** | **$ 0.00** |
| **Reasons for Attending or not Attending** | **Attended virtually** |
| **Issues from Previous Meetings or Year:** | The American Institute of Physics has recently completed a significant milestone of Strategic Planning for the future, with 1) focus on the AIP mission and 2) focus on the value of AIP membership for AIP’s 10 Member Societies. This Strategic Framework sets the stage for AIP’s next 5 years, 2020-2025. |
| **General Description of Activities of the Organization and/or Meeting:** | The American Institute of Physics (1932), through its publishing arm, AIP Publishing LLC (2013), publishes high-quality basic physics journals (about 50% of world market) and one magazine (Physics Today). AIP has significant outreach programs and activities, devoted to the advancing the physical sciences. |
| **Issues for AAPM:** | 1. Potential changes in AIP / MS healthcare benefits in 2023. 2. New Federation Officer and office will be working with Member Societies to better define AIP-MS interactions and activities. |
| **Budget Request ($):** | **$ 0.00** |

**Notes from the recent Board Meeting:**

* Financial:
  + AIP has generally weathered the pandemic well, with expenses for travel more than offsetting loss of revenue.
  + The Board approved the FY2022 budget, including a 3% merit pool.
* Staffing:
  + There has been some turnover in senior management positions, mostly for personal reasons.
    - Dr. Jovanni Spinner has recently joined AIP as Diversity, Equity, & Belonging Officer. She was previously employed by the FDA.
    - Kevin Watkins has been hired as the Chief Federation Officer.
    - Scott Montgomery joined AIP as Interim Chief Content Officer, focusing on developing a content strategy for AIP, including better understanding of the audiences AIP is serving / should serve.
  + Covid-19
    - ACP will remain at a maximum 25% occupancy at least through the end of the year.
    - Vaccination will be mandatory for staff, contractors, and visitors to ACP, effective 1/3/2022.
    - Vaccination will also be mandatory for all AIP staff, whether remote or on-site, in accordance with CDC guidelines.
  + Support of Member Society HR Functions
    - With the increase in hybrid / remote work, changes may be necessary to healthcare benefits. AIP has been working with MS and legal counsel; no changes are expected for 2022.
* Strategic Plan:
  + Three task groups have been addressing changes in managing a distributed, hybrid workforce. These groups have looked at what cultural changes have occurred / need to occur, what tools need to be provided to facilitate off-site / on-site working relationships, and potential reconfiguration of ACP workspaces.
    - Stipends to remote staff for equipment and internet services
    - Converting some office space to collaboration spaces
    - Staff training focused on improving hybrid collaborations
  + Future of ACP:
    - AIP, with APS, is looking at properties in DC for a new flagship facility. ACP is currently envisioned as remaining in College Park, particularly with regard to the Niels Bohr Library & Archive (recently, vault space has been expanded and upgraded for housing sensitive collections).
  + FYI:
    - The Board heard a presentation on the current success of FYI (news service) and possible new opportunities for expanding / redirecting some of its activities.
  + AIP Foundation:
    - The Foundation Giving report showed a strong increase in funding for 2021, though mostly from two large gifts. AN unrestricted giving option, requested by several potential donors, has been initiated.
    - The AIP board, in the spring, authorized $100k for support of physics and astronomy majors dealing with pandemic hardships.
    - Actively fundraising for TEAM-UP initiatives in response to recommendations from a report received in the spring.
    - The AIP Venture Fund MS Grant program funded nearly $320k in new projects involving all 10 MS.
  + TEAM-UP
    - As noted above, funding initiatives to support the TEAM-UP report are underway.
    - A number of institutions have created TEAM-UP teams in response to the initiatives recommended in the report.
* Governance:
  + AIP undertook a review of its Bylaws (5 year cycle). Generally minor changes (updated Mission statement, updating committee charters) were made. The updated Bylaws were approved, effective 3/26/2022.
    - Changes to the Corporate Affiliate class were also made.
  + The Audit Committee recommended, and the Board approved a background check policy for all Board officers and the chair of the Audit Committee.